



# Buffalo Gap Presbyterian Ministries, Inc.

608 Litel Street  
Buffalo Gap, TX 79508  
325-572-3790  
office@buffalogapcamp.org

## GENERAL POLICIES FOR THE USE OF THE FACILITIES OF THE BUFFALO GAP PRESBYTERIAN MINISTRIES, INC.

Our policies are listed below. Common sense dictates those not listed. There are not more than you would expect a guest in your home to observe and we consider this our home. Remember the Golden Rule, "Do for others what you want them to do for you." (Matthew 7:12)

1. This is a Christian facility, to be used for Christian ends. All guests are asked to observe all camp policies, and we ask that at each group engage in at least one Christian worship activity.
2. A USAGE AND CLEANUP /DAMAGE DEPOSIT is required for all groups.
  - a. A person appointed by your group will represent your group in all dealings with the Manager(s). This person should arrive before the others and remain until all matters have been satisfactorily completed. This included checking in and out with the Manager. This person is also directly responsible for:
    - i. Activities and conduct of the group,
    - ii. Any required lists of persons in their group (for insurance and/or fee assessment purposes).
    - iii. Payment for any cleanup costs or damages is the deposit is exceeded.
  - b. For a full refund of your cleanup / damage deposit, the following must be completed.
    - i. Meeting rooms and kitchens: sweep and mop or vacuum floors, clean counters and appliances, wipe off and properly store tables and chairs, lights and HVAC off.
    - ii. Cabins: Sweep the floors (mop if necessary); put bunkbeds back where they were originally, lights and HVAC off.
    - iii. Restrooms: sweep, put all trash in the receptacles, all lights and water off.
    - iv. Pool Pavilion: sweep, put all trash in the receptacles, lights and fans off.
    - v. Grounds: all papers, cans, trash, etc in trash receptacles, toys and sports equipment back in storage areas.
3. Please exercise good stewardship by turning off water, lights, fans, air conditioners, heaters, etc in all buildings when not in use. Doors should be kept closed to keep in the heat or cool, and to keep out unwanted visitors (like flies, raccoons, etc).
4. **FIREARMS, FIREWORKS, CONTROLLED SUBSTANCES AND ALCOHOLIC BEVERAGES ARE NOT ALLOWED.** The manager(s) are authorized to immediately expel anybody violating this policy.
5. Unauthorized fires are NOT allowed. Please check with the Manager regarding possible Burn Bans, and make arrangements with the Manager if you want to have a campfire or barbecue.
6. BGPMI reserves the right to have more than one group on the grounds at the same time, including the pool area. The Manager will notify the person in charge of each group in this event.
7. The Swimming Pool will be opened at times agreed upon with the Manager. Each group must furnish a non-swimming observer / helper at the poolside for each 25 swimmers. In the pool area, **the Lifeguard's Word is Law.**
8. In order to remain open and licensed, BGPMI asks all groups to comply with Texas Safety and Health Regulations.

Please inform all guests on these policies, The purposes of these policies are: 1) to keep your group as safe as possible, and 2) help with the conservation of our camp's resources.

The Camp Manager may, at his/her discretion, and with the interests of the BGPMI Board at heart, make common-sense exceptions to these policies, but only after consulting with all interested parties, and will communicate any exception to the BGPMI Board as soon as practical.

Signed, \_\_\_\_\_

Date \_\_\_\_\_